



Oglala Lakota Housing Authority (OLHA)

P.O. BOX 603 East Hwy. 18 Pine Ridge, SD 57770 Office (605)-867-5161/Fax (605)-867-1095 oslh.org

In House Legal Counsel: RFP

Oglala Lakota Housing Authority ("OLHA"), a Tribally Designated Housing Entity (TDHE), is requesting proposals from qualified Attorney or Law Firms for legal counsel services relating to CY2022, CY2023 and CY2024 as described below (local preference given):

Scope of Work:

Legal Counsel shall be retained for the purpose of providing legal counsel services for OLHA Planning and Administration, Maintenance, Development, Construction, Housing Services, OLHA - TDHE projects in addition to other projects assigned and related to OLHA grants and accounting management.

Proposals shall include:

1. The name, address, phone, and fax number of the attorney or firm applying. If the applicant is a firm, the key personnel who will perform this work.
2. For each partner and associate of the firm who will perform this work should include: the name, law school degrees and their respective dates, bar memberships, licenses, other relevant education, and experience, with respective dates.
3. The names, addresses and telephone numbers of a least 3 references, preferably TDHE's, other tribal entities, or other non-tribal entities involved in similar housing work.
4. A description of experience which is pertinent to the scope of work described above. Experience representing TDHE's, and related work should be emphasized.
5. A description of any prior work done for Oglala Lakota Housing Authority.
6. The hourly rates charged for each attorney in the firm.
7. Indian preference will be given in making this award. Any firm seeking such preference must complete an application and provide evidence that it is not less than 51% Indian owned and controlled. Those that satisfy this requirement will be given up to 15 extra points. An Indian preference application is available from the TDHE upon request.
8. All proposals must contain a commitment to provide Indian preference in A) subcontracting, B) training, and C) employment, and must contain a statement describing the methods that will be used to provide such preferences. This statement will be evaluated as part of the submitted proposal, and up to 10 points of the total points available will be set aside for evaluation of this statement.

For Selection Criteria: Please Contact Carol Lakota clakota@oslh.org or call (605)-867-5850 Ext. 228.

Oglala Lakota Housing Authority reserves the right to reject any or all proposals.

Firms requesting additional information from OLHA may call (605) 867-5850, or e-mail Carol Lakota at clakota@oslh.org. Inquiries about the request or the proposal process should be directed to Ramon Bear Runner, CEO (605) 867-5161 Ext. 204 ramon.br@oslh.org

Firms/attorney wishing to submit proposals may submit their request to OLHA by mail to Oglala Lakota Housing Authority, Attn: Ramon Bear Runner, CEO, P.O. Box 603, East Hwy. 18, Pine Ridge, South Dakota 57770.

All proposals must be received no later than 1:00 p.m. Mountain time, Friday, April 15, 2022, must apply in writing to Oglala Lakota Housing Authority.

Proposals shall be submitted in triplicate in a sealed envelope clearly marked "Proposal for In-House Legal Counsel Service." OLHA reserves the right to reject any or all proposals and to waive any or all deficiencies.